

MEMORANDUM OF ASSOCIATION OF ANATHA PARITYAKTA BALASHRAM,  
AT:TIKIRAIPADA,P.O. BANDHAMUNDA, P.S. BANPUR, PURI.

1. Name of the Association : ANATHA PARITYAKTA BALASHRAM
2. Registration of the Balashram. : At: Tikiraipada,  
PO: Bandhamunda,  
Dist. Puri (ORISSA)  
Or may be held according to  
the decision of the General  
Body of the Balashram .

3. THE AIMS AND OBJECTIVES :

To foster the spirit and practice of constructive works on the lines of Gandhian philosophy, concepts of Sarvodaya thoughts and work for the establishment of Social orders based on benevolence, equality and social justice. It will serve the rural people socially, physically, educationally and economically by establishing an integral educational institutions, libraries and Khadi & Village Industries.

Without prejudice to the generality of the above provisions the Balashram shall have the following objects:-

- a) To establish and maintain an orphan homes for orphan boys, girls, destitute, helpless and poor women and widows with priority for the S.C./S.T. Communities ,
- b) To set up arrangements for training in Arts, Crafts and rural industries including Khadi and to conduct training classes, centres etc.,
- c) To provide gainful employment to un-employed weaker sections of the Community through Khadi and Village Industries,
- d) To work for the advancement of women ,
- e) To set-up of Day Care Centres for the poor aged persons,
- f) To establish an Old Age Home for the senior citizens,

| Contd. ... 2

Srinibas Mishra  
Secretary  
Anatha Parityakta Balashram

P/CBh/c  
Secretary  
Anatha Parityakta Balashram



- g) To work for the improvement of agriculture, Animal Husbandry, rural Industries, Bee keeping, Poultry, Sewing and Cultural developments in running multi-purpose schools, training centres and setting research activities for the defusion of useful knowledge in theory and practical. To organise libraries, publication music, dance, drama, exhibition etc.,
- h) To undertake relief for the people affected due to Natural calamities like Flood, Cyclone, fire and Earth quake etc.
- i) To raise fund by accepting Grants-in-aid, stipends, financial assistance and collect donations, subscriptions for the furtherance of all of the objectives herein mentioned from the Central/State Government Institutions, Corporations, Organisations & individual bonafide persons .

4. The main objects of the Balashram is to develop charities for the purpose of imparting education to orphan boys, girls, women in distress, destitute, poverty stricken boys and girls from Scheduled Caste and Scheduled Tribes and backward communities, so that they can be built up to the people in general and the country at large in all aspects of lives.

To organise educational institutions, orphan hostel for boys, girls and helpless adult women, Run Balwadies to take proper care to promote social, cultural and educational activities .It shall admit such children both in para-3(a) above without considering Caste, Creed and Religion in need of care & protection. It will provide shelter and will restore to any guardian or rehabilitate them in an other ways as the Balashram thinks proper. The expenses of maintenance, education shall be borne by Balashram out of grants, financial assistance, own resources, donations or contributions .The boys and girls from the age group of 05 to 18 years be admitted and can be maintained till their rehabilitation in the Society and thereafter they may be sent to any other Orphanage or can be rehabilitated in any other ways. The orphanage will support them according to their suitability for their self development.

*Anantha Parityakta Balashram*  
**Secretary**  
 Anantha Parityakta Balashram

| Contd...3

5. To prevent, suppress all kinds of disease & epidemic by organising health centres, maternity & child-welfare centres, Sanitary services and protest against prostitutions, gambling exploitations and other evils by all legitimated and peaceful means.
6. To organise and take up all constructive programme by appointing required expertised personnels for the rural and community development .
7. To organise branches of Balashram in different places of the State of Orissa, when it felt necessary under the over all control of own to expand their services .
8. The Balashram shall have a Governing Body consisting of following 13 persons whose name, address, designation , occupation and signature with consent to be in this Committee are given below .

We the following signatories do hereby agree with and give consent for shouldering the responsibility for smooth running of this Balashram .

Sl. No.	Name	Address	Designation	Occupation	Signature
1	2	3	4	5	6

- |                       |  |                        |                  |  |
|-----------------------|--|------------------------|------------------|--|
| 01. Sri Bahadur Nayak | At:Jamuganda<br>PO:Bandha-<br>Munda<br>Dist.Puri.      | President              | Cultiva-<br>tion |  |
| 02. Anteryami Besoi   | -do-   | Vice-<br>President     | -do-             |  |
| 03. Prasanna Ku.Barik | At:Laxmi-<br>narayanpur<br>PO:Mahatapalla<br>Dist.Puri | Secretary              | -do-             |  |
| 04. Golakbihari Nayak | At:Jamuganda<br>PO:Bandha-<br>Munda<br>Dist.Puri.      | Assistant<br>Secretary | -do-             |  |

Srinivas Narsanka  
Secretary  
Anatha Parityakta Balashram

P. K. B. K.  
Secretary  
Anatha Parityakta Balashram

| Contd...4 |



1	2	3	4	5	6
05.	Akhile Sahoo	At:Jamuganda PO:Bandha- munda Dist.Puri.	Treasurer	Culti- vation	
06.	Gangadhar Nayak	-do-	Superintendent	-do-	
07.	Raula Nayak	-do-	Member	-do-	
08.	Haribandhu Nayak	-do-	Member	-do-	
09.	Rankanath Bisoi	-do-	Member	-do-	
10.	Banambar DalBehera	-do-	Member	-do-	
11.	Muralidhar Nayak	-do-	Member	-do-	
12.	Lochar. Nayak	-do-	Member	-do-	
13.	Bhobana Nayak	-do-	Member	-do-	

Attested the Signatures  
from Sl.01 to Sl.13 .

GAZETTED OFFICER

Signature of Witnesses(atleast two  
Non-official members with address).

1.

2.

*P. K. Bal*  
Secretary  
Anatha Parityakta Balashram

RULES AND REGULATIONS OF THE BALASHRAM:ANATHA PARITYAKTA BALASHRAM,  
AT: TIKIRAIPADA ,P.O.:BANDHAMUNDA,DIST.PURI.

- I. DEFINITION : That those shall be called the Rules & Regulations of the Balashram 'Anatha Parityakta, Balashram' .
- II. THE COMMITTEE : Shall mean the ' Governing Body '
- III. Y E A R : Means the official year from the 1st April to 31st March of each year .
1. MEMBERSHIP :
- (a) That the Governing Body shall direct the terms and conditions under which a person can be appointed as a Member of the Balashram .
- (b) Any body paying a donation of Rs.1,000/- or more at a time shall be a Life Member of the Balashram.All other members shall have to pay a sum of Rs.60.00 per year .
2. CEASE OF MEMBERSHIP :
- (a) A person shall no way be a member of the Balashram and will be seized hereafter on the following grounds :
- i) On death
- ii) If he/she shall be linguistic & insolvent or insanity.
- iii) If he/she resigns and the resignation is accepted by the Committee .
- iv) If he/she is removed due to mis-conduct and the removal is accepted by majority vote of the General Body .
- v) If he/she fails to pay subscription for 12 months continuously or fails to attend the 5 committee meeting consecutively, provided he/she produces justifications for non-payment of the subscription or non-attending the committee can be considered by the Managing Committee .

Sachibag Modaketa  
Secretary  
Anatha Parityakta Balashram

P.K.Bhunia  
Secretary  
Anatha Parityakta Balashram

| contd... 6 |



The entire management of the Balashram shall be vested on a Governing Body consisting not less than 9 (nine) and not more than 13 (thirteen) of which the Secretary of the Balashram shall be one .

3. a) That the Governing Body as at present will continue for a period of three years or if feels the General Body can continue it for a period of next three years and so on or a fresh election be conducted. The member of the Governing Body at present are the only member of the constitution. All members of the Society who are managing the present Balashram have given their consent for the Society to be registered under the Societies Registration Act.
- b) The Secretary is empowered to look-after the benefits of the Balashram and he is solely responsible for management of the orphanage and he/she can put up any difficulties if arises to the Governing Body as well as to make correspondence with the official and non-official Institutions for betterment of the Balashram .
- c) He/she would not be elected but should be the Volunteer.
- d) He/she will call for a meeting or process any other problems before the Committee or the Body.
- e) That the Governing Body shall always make efforts to see efficient and able management of the Balashram for keeping up a high intellectual and moral standard of the pupils and persons of the Institutions.

| contd...7 |

P. K. B. M. /

Secretary

Anatha Parityakta Balashram

That the Governing Body shall publish pamphlets, buletins and literature for the Co-operation of the General Body public, Government and other institutions as may be promotion of aims and objects of the Balashram for finance and other betterment of Institution.

- f) That the Secretary will be responsible to file returns, forms and renewal applications of the continuing proposals from time to time before the Government authority in connection with the affairs of the Society .
3. The terms of the Governing Body shall be 3 years until a successor Committee is elected. The members of the out-going Committee shall be eligible for re-election .
4. However after first 3 years the Committee shall be elected from among the members of the Society as per the Constitution .
5. If any member of the Committee ceases to be a member, the vacancy so caused will be filled in by a majority vote of the members from ordinary members.
6. (a) The Committee shall have the responsibility to carry on the day to day activities of the Balashram. The Secretary is empowered to appoint the required staff with consultation and approval of the superior authority like President, Vice-President, heavily donors.
- (b) The Secretary can not be removed unless otherwise the General Body feels it necessary but not before the expiry of the terms of years but not from the Governing Body as he is a bonafied member of the Governing Body. In case he/she submits resignation, shall be taken into consideration of the General Body Meeting.
7. The Governing Body should meet atleast once in six months and decision will bind in the form of quorum and that should be on the activities of the Balashram .

| Contd...8 |

P.K. Bui  
Secretary

Anatha Parityakta Balashram

Srinibay Nusenka

Secretary

Anatha Parityakta Balashram



8. The Quorum of the meeting of the Committee shall be two third of the total Governing Body members.
9. That decision regarding the management, maintenance and up-keep of the institution shall be done in accordance with the majority opinion of the members of the Governing Body. The majority opinion shall be secured by circulation or by a meeting held within 3 days notice given by Secretary, if necessary.
10. The meeting of the Committee shall be called by the Secretary or the Secretary shall call a special meeting if it is felt necessary on requisition in writing with a copy to President within a week of the receipt of the requisition.
11. The Secretary shall be responsible for maintenance of all accounts and security of funds of the Balashram.

MINUTES OF THE PROCEEDING :

12. It shall be duty of the Secretary to keep regular record of the proceeding of every meeting in a book under the signature of the Secretary which shall be kept in the office of the Balashram in safe custody of the Secretary and the minutes shall be signed by the President in the next meeting after these are adopted.
13. The President shall preside over all meetings of the Committee and in his absence the Vice-President or the persons from the Governing Body will preside over such meeting.
14. The President shall have power to make rules and regulations for the conduct of its business, but such rules and regulations shall be subject to approval of the General Body.

  
Secretary  
Anatha Parityakta Balashram

| Contd...9 |



15. The movable and immovable property, assets, funds and the resources of the Balashram as at present shall hence forward be the property of this Balashram so registered. The members of the Governing Body at present are the only members of the Balashram and all of them agree to transfer the entire institution with its property, assets and funds to be association now registered by this deed. The Committee can acquire property on purchase, on lease, on exchange, on hire or by gift or otherwise for the Balashram .
16. The property both movable and immovable held and created/owned by the Balashram shall be deemed to be vested in the Committee and all the proceedings of Civil and original, such property shall be liable to be utilised for necessary expenses. The property created only after by the Government in case of mortgage can be transferred on the decision of the Collector .
17. In all suits or proceedings or otherwise actions by the Court of Law, the Balashram shall be represented by the Secretary.
18. For the smooth management of the Balashram, The Committee shall be responsible for conducting of all elections under the rules and regulations.
19. The Committee for the smooth management of the Balashram activities can open new Centres, Sub-centres, branches and appoints Sub-Committee, if necessary.

GENERAL BODY :

1. All primary members of the Balashram shall be the General Body of the Balashram .

| Contd...10 |

*Srinivas Akankar*  
Secretary  
Anatha Parityakta Balashram

*P.K. Bhat*  
Secretary  
Anatha Parityakta Balashram

2. It shall cost at the end of every year at such time as is convenient of the Governing Body.
3. The notice for the convening the annual General Body meeting shall be 15 days before the meeting .
4. The following business shall be conducted at the annual meeting of the General Body .
  - (a) Consideration and ediction of reports of the activities of the Balashram and examine the Audited accounts of the Balashram .
  - (b) Elections of the members of the Committee as provided (herewith) here-in-before .
  - (c) Laying new policies for the guidance of the Committee in its day-to-day activities .
  - (d) Consideration of the matter, approval of rules, formation of progress of activities for the coming year .
  - (e) Consideration of matters , approval of rules and regulations formed by the Committee with the permission of the President.
  - (f) The President will preside at all meetings of the General Body or the Vice-President or any other from amongst themselves may preside for that particular meeting in absence of President.
  - (g) The quorum of the annual General Body meeting shall be 1/3rd of the total members of valid members on the roll or 30 which ever is more .
  - (h) To adjourn meeting, a notice will be issued to the members.
  - (i) A record of proceeding of the meeting of the General Body shall be kept in a book duly signed by the Secretary .
  - (j) The Assistant Secretary of the Balashram will do all such other works in the absence of the Secretary which is being maintained by him .
  - (k) The Treasurer will be elected by the members of the Balashram and he will be custodian of funds of the Balashram. He will jointly prepare the Bank account of the Society with the President and the Secretary .

P. K. B. M.  
Secretary  
Anatha Parityakta Balashram

| Contd...11



SUPERINTENDENT :

Superintendent will remain in-charge of the internal management of the Balashram and act according to the advise of the Secretary and President .

6. F U N D S :

The Governing Body shall always make efforts to increase the funds of the Association and funds of the Balashram shall be acquired by following means.

- a) Annual Subscription
- b) Donation from public and private Institutions and individual in cash and kind .
- c) Borrowing from financial agencies, local bodies, State and Central Governments as well as from private individuals.
- d) Interest from Bank deposits .
- e) Income from properties and business of the Balashram .
- f) Subsidies and grants from local bodies, State and Central Government .
- g) Through charitable show and other sources, business and such other mode as they deem proper .

7. ACCOUNTS :

1. The accounts of the balashram shall be maintained according to the law and every year audited by either registered Auditor, Chartered Accountant or Government Auditor.
2. The Secretary will be in-charge of maintaining accounts in such manner and under such conditions as shall be directed by the Governing Body. He will also be in-charge of receipt and disbursement of the fund .

| Contd...12 |

Sahib Singh  
Secretary  
Anatha Parityakta Balashram

P. K. Bhat  
Secretary  
Anatha Parityakta Balashram

3. The fund of the Institution shall remain at such place or places with such Bankers as shall be determined by the Governing Body.

8. AMENDMENTS OF THE CONSTITUTION :

All amendments to this constitution may be effected by the General Body Meeting specially called for the purpose. Decision on amendment shall be taken on 2/3rd majority and not by simple majority.

9. AFFILIATION :

The Institution may affiliate itself as a member of any Gandhian constructive institution for proper guidance and financial help.

10. DISSOLUTION :

In the event of the Balashram being dissolved all the assets and properties remaining after satisfying all the liabilities and debts shall be transferred to any one or more institutions having similar objects .

**C E R T I F I C A T E**

1. Certified that this is the correct copy of the Rules and Regulations of "ANATHA PARITYAKTA BALASHRAM " .
2. Certified that there is no other registered Balashram in the same name in the locality.

*S. Srinivas Nidamkera*  
Secretary  
Anatha Parityakta Balashram

*P.K. Bhat*  
Secretary  
Anatha Parityakta Balashram

*Prasanna Kumar Bhat*

PRESIDENT

SECRETARY

TREASURER